

Academic Council Meeting Minutes February 26, 2004

- 1) Review and adoption of previous meeting minutes
 - a) February 19, 2004
- 2) Review and adoption of February 26, 2004 agenda
- 3) Old Business
 - a) NDU grading policy
 - b) School of Education
 - i) ED110 Introduction to Teaching and Participation CG
 - c) Special Needs statement
- 4) Other Issues
 - a) Course guide template
 - b) Course guide web template
 - c) Online course preparation
- 5) New Business
 - a) Sciences, Math and Vocational Technology
 - i) NS100 Earth Science CG
 - b) Film, Television and Audio Visual Media
- 6) Schedule of next meeting

Members present: Tom Colton – Languages & Humanities, Lois Gage – Nursing, Jerome Ierome – Human Performance & Athletics, Glenn Keaton – Sciences, Math & Vocational Technology, Ed Lieberman – School of Education, Lynda Rowe – Social Sciences and Fine Arts, and Jeff Willden - Business.

Members absent: None

Staff and Faculty present: Dr. Celia Lamkin, Danny Wyatt, and Lourdes Villazon as recorder.

Academic Council Chair Glenn Keaton called the meeting to order at 1:08 pm.

1) Minutes

The February 19, 2004 minutes were accepted without changes.

2) Agenda

The February 26, 2004 agenda was accepted without changes.

3) Old Business

a) NDU grading policy

Can NDU courses be eliminated? Courses may have to go through COMPASS. Should we keep them as credit courses and less than 100 level but not include as college credit courses? Maybe set them as remedial, non-transferable courses or keep them as they are and have the option of pass or no pass. Should transcripts include both credit and non credit bearing courses? Yes, with a note saying that anything below 100 is an NDU course. Can college credit courses be taken without EN101 requirement? This is up to the department. What is the difference between “F” and “No Pass”? “F” has a better

reflection than a “No Pass” of what happened in the class. Currently the college is using three types of grading system: letter grades which are credit bearing; Credit/No Credit which has no effect on GPA, and Pass/No Pass which also has no effect on GPA. Why give Credit/No Credit when class is not a credit bearing course in the first place?

AC statement: Academic Council approves to maintain the Pass, No Credit, and F grading system for NDU courses.

AC will submit statement to be clearly stated in the NMC catalog.

Danny asked the council’s approval regarding the Deliberations Council recommendation of adopting 2.0 as the minimal acceptable GPA for 100 level courses or higher.

The council moved, seconded and unanimously approved to approve 2.0 as the minimal acceptable GPA for 100 level courses or higher.

b) School of Education

i) ED 110 Introduction to Teaching and Participation CG

Item tabled, not ready.

c) Special Needs statement

The council asked Dr. Lamkin for a generic disability statement to be stated on all syllabi. The statement will be to inform students of the need to inform instructors of any special needs that will need to be accommodated. Statement will also be to inform students of the minimum requirement, such as physical ability, necessary in order to be enrolled in the course. Dr. Lamkin will come back with a statement for AC to review.

4) Other Issues

a) Course guide template

No new issue.

b) Course guide web template

Item tabled.

c) Online course preparation

Will look into an existing course that has both an on-line and an in-class course guide to see comparison.

5) New Business

a) Sciences, Math and Vocational Technology

i. NS 100 Earth Science CG

The council moved, seconded and unanimously approved to recommend the Curriculum Action Request/Course Guide for **NS100 “Earth Science”**.

b) Film, Television and Audio Visual Media

Jerome brought into discussion questions regarding the Film, Television and Audio Visual Media program. Questions asked were:

- Did AC approve this program and when? Academic Council probably did not know it was a private entity. Approved in 2002 as shown on the IDP.
- Did they follow the procedures of establishing new programs? They generally followed procedures.
- What type of department will it be? Probably Vocational.

6) Schedule of next meeting

The next meeting is scheduled for March 4, 2004. The meeting adjourned at 2:18pm.